Army Regulation 210–14

Installations

The Army Installation Status Report Program

Headquarters
Department of the Army
Washington, DC
1 January 2001

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SUMMARY of CHANGE

AR 210–14
The Army Installation Status Report Program

This is a new Army regulation. This regulation--

- Contains technical information that is applicable to Army installations, activities, and properties (throughout regulation).

- Contains policies and procedures regarding the establishment of the Installation Status Report (Requirements Control Symbol (RCS ACSIM-0004)) (throughout regulation).

Headquarters
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Washington, DC
1 January 2001

Army Regulation 210–14

Effective 1 February 2001

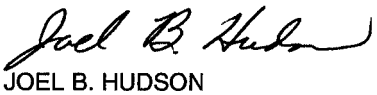
Installations

The Army Installation Status Report Program

By Order of the Secretary of the Army:

ERIC K. SHINSEKI
General, United States Army
Chief of Staff

Official:



JOEL B. HUDSON
Administrative Assistant to the Secretary of the Army

History. This publication is a new Army regulation.

Summary. This regulation establishes the Installation Status Report (ISR) Program within the United States and in overseas commands of the Department of the Army. This regulation prescribes policies, responsibilities, and guidance for implementing the ISR Program.

Applicability. This regulation applies to peacetime conditions for Active Army and United States Army Reserve Command (USARC) installations and to Army National Guard installations, activities, and properties. This regulation applies to designated Army tenant activities located on non-Army properties, base realignment and closure (BRAC) installations that are not "mission complete," and Government-owned, contractor-operated (GOCO) installations that are not in "lay-away or excess status." During mobilization, policies contained in this regulation may be modified by the proponent.

Proponent and exception authority. The proponent of this regulation is the Assistant Chief of Staff for Installation Management. The proponent has the authority to approve exceptions to this regulation that are consistent with controlling law and regulations. The proponent may delegate the approval authority, in writing, to an individual within the proponent agency in the grade of colonel or the civilian equivalent.

Army management control process. This regulation does not contain management control provisions.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from the Assistant Chief of Staff for Installation Management (DAIM–MD), 600 Army Pentagon, Washington, DC 20310–0600.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Assistant Chief of Staff for Installation Management (DAIM–MD), 600 Army Pentagon, Washington, DC 20310–0600.

Distribution. Distribution of this publication is available in electronic media only and is intended for command levels A, B, C, D, and E for Active Army, Army National Guard of the U.S., and U.S. Army Reserve.

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Section I
Overview

1. Purpose
This regulation establishes the Installation Status Report (ISR) Program within the United States and overseas commands of the Department of the Army (DA). This regulation prescribes responsibilities, policies, and guidance for implementing the annual ISR Program (RCS report number ACSIM-0004).

2. References
Required and related publications and prescribed and referenced forms are listed in appendix A.

3. Explanation of abbreviations and terms
Abbreviations and terms used in this regulation are explained in the glossary.

4. Statutory authority
Statutory authority for this regulation is derived from titles 5, 10, and 31 of the United States Code and the Government Performance and Results Act of 1993. To provide insight into the ability of military installations, worldwide, to support readiness, and to comply with section 373 of the Defense Authorization Act for FY 1999, the Department of Defense established a process to report on installation readiness. Installation reporting is required under section 117 of title 10, United States Code.

Section II
Responsibilities

5. The Assistant Secretary of the Army (Installations and Environment)
The Assistant Secretary of the Army (Installations and Environment) (ASA (I&E)) provides overall policy and program direction for Army installations.

6. The Assistant Chief of Staff for Installation Management
The Assistant Chief of Staff for Installation Management (ACSIM) will serve as the functional proponent for the ISR Program. The ACSIM will—

a. Centrally fund the ISR program, act as contracting officer's representative (COR) for the ISR contract, and provide technical oversight for the software development.

b. Supervise, coordinate, and manage the overall ISR Program.

c. Develop and distribute ISR policies, standards, and implementation procedures for the ISR Program.

d. Develop guidance and procedures for use and dissemination of ISR data.

e. Develop training in support of the execution of the overall ISR Program.

f. Establish ISR reporting requirements.

g. Maintain an historical ISR database.

h. Approve the composition of ISR reporting installations, in coordination with the major Army commands (MACOMs).

7. Commanders of MACOMs and the U.S. Army Reserve Command and Director, Army National Guard
The MACOM commanders and Director, Army National Guard (DARNG), will—

a. Manage and administer the overall ISR Program in their respective commands.

b. Review and recommend revisions to the ISR standards, within their respective areas of responsibility.

c. Identify and report ISR reporting installations to the ACSIM.

d. Compile reporting installation ISRs into a MACOM summary report with MACOM and Reserve Component commander's endorsement and forward consolidated reports to the ACSIM. This requirement may be delegated to the MACOM chief of staff or to a designated MACOM staff director.

8. Commanders of ISR reporting installations, to include State Adjutants General
Commanders of ISR reporting installations will—

a. Manage and administer the overall ISR Program in their respective installations.

b. Ensure that ISR assessments are completed, to include input from tenant activities.

c. Include and maintain ISR reporting requirement in support agreements with tenant activities as appropriate.

d. Assure accuracy of the ISR data and forward the signed ISR to the ACSIM, as directed by their MACOM.

e. Assure accuracy of the Integrated Facility System (IFS), Army Stationing and Installation Plan (ASIP), and

Headquarters Real Property Planning and Analysis System (HQRPLANs) data that make up the ISR Infrastructure baseline.

9. Commanders and chiefs of tenant units and activities

a. Commanders and chiefs of tenant units and activities located on Army properties will provide appropriate ISR assessments and cooperation to the ISR reporting installation commander for the execution of the overall ISR Program.

b. Designated commanders and chiefs of Army tenant units and activities located on non-Army properties will complete appropriate ISR environmental assessments and forward the ISR to the ACSIM through the MACOM as directed.

Section III
Policies and Special Considerations

10. General

a. Report schedule. The ISR will be submitted annually as scheduled by the ACSIM.

b. Report purpose. The ISR Program will assist the Army leadership in making appropriate and responsible decisions required to sustain or improve the management of the installation's facilities, environmental programs, and services. The program will provide Headquarters, Department of the Army (HQDA), MACOM, and the leadership of ISR reporting installations with executive level information focused on the installation's real property assets, major environmental programs, and installation support services.

c. ISR infrastructure. The purpose of ISR Infrastructure is to document and display an ISR Reporting Installation's infrastructure status by comparing the quantity of facilities available to installation requirements and comparing the quality of installation facilities to established Army standards.

d. ISR environment. The purpose of ISR environment is to evaluate an ISR reporting installation's environmental programs and determine their status based on established Army-wide standards in 19 media under 5 pillars (Compliance, Conservation, Pollution Prevention, and Restoration and Foundation (Program Management)).

e. ISR services. This component of the ISR will focus on evaluating quality, efficiency, and availability of services provided on an installation.

11. ISR Program objectives

a. The objectives of the overall ISR Program are to provide information that will be used to—

(1) Focus the Army's future installation investments by providing the ACSIM and Army Staff (ARSTAF) with summary-level information upon which to base resourcing decisions.

(2) Provide HQDA, MACOM, and ISR Reporting Installation staff action officers with a macro-level evaluation of both the quality and quantity of real property assets, major environmental programs, and installation support services.

(3) Provide information that assists with—

(a) The development of management approaches and policy decisions concerning Army facilities, environmental programs, and installation support services impacts upon installation missions in strategic planning and priority setting.

(b) The justification and allocation of resources that support installation infrastructure, environmental, and installation support services programs.

b. The ISR Program may assist installation and U.S. Army Reserve Command (USARC) commanders and Army National Guard (ARNG) State Adjutants General to—

(1) Assess the installation's overall condition and installation readiness because of ISR-identified concerns with the installation's facilities, environment, and services.

(2) Articulate installation and Army needs.

(3) Estimate installation resource requirements.

(4) Assist in priority setting programs and projects.

(5) Assist in the allocation of resources.

(6) Measure progress.

c. The ISR Program may assist MACOM; Office of the Chief, Army Reserve (OCAR); Chief, National Guard Bureau (CNGB); and HQDA staff proponents to—

(1) Provide a current status to MACOMs and HQDA of the conditions of and installation readiness of Army installations.

(2) Provide indicators that will—

(a) Represent Army-wide installation conditions and trends.

(b) Identify ISR areas that degrade installation missions and readiness because of ISR-identified concerns with the installation's facilities, environment, and services.

(c) Identify the difference between the actual conditions on installations and Army-wide standards.

(3) Assist in allocating resources and priority setting programs to upgrade installation conditions.

(4) Provide the information for determining need for changes to Army policy or in determining needs for new policies.

(5) Provide information for use with HQDA initiatives.

12. U.S. Army National Guard

a. The NGB will assume the role of MACOM for the ARNG ISR participation.

b. An installation is considered to encompass all real property controlled by the State, commonwealth, possession, or territory.

Section IV
ISR Report Requirements

13. Reporting instructions

a. ISR submissions will be made in accordance with guidance provided by the next higher headquarters. As a minimum, the submission will consist of electronic export files created by the software and a hard copy of the ISR report signed by the installation commander.

b. The ACSIM will direct or provide specific guidance on ISR reporting procedures for installations programmed for inactivation or closure.

14. Retention of reports

The ISR will be retained for 5 years at the installation and MACOM level in accordance with Army Regulation (AR) 25–400–2, after which they will be destroyed in accordance with AR 380–5. Commanders at all levels may direct that reports be retained for a longer period of time.

15. Release of ISR data

The ISR data and related analysis products will be treated as For Official Use Only (FOUO) and will be released to non-Army agencies only as approved by the ACSIM. Requests for this data by non-Army agencies or individuals who do not have a need for the data in the performance of their duties will be processed in accordance with the Freedom of Information Act. Such requests will also be coordinated with the installation or activity Freedom of Information Act officer.

16. Actions by higher commanders

a. Higher level commanders will not change reports of subordinate ISR reporting installations. When errors are detected, reports will be returned and revised at the level where the errors occurred.

b. Higher level commanders will review reports of subordinate ISR reporting installations for accuracy. Remarks may be used to provide additional information regarding the status of ISR reporting installations.

17. Technical assistance

Technical assistance and procedures can be obtained from the Office of the ACSIM, ATTN: DAIM–MD, 600 Army Pentagon, Washington DC, 20310–0600.

Appendix A
References

Section I
Required Publications

Copies of the following may be found in a local legal office or law library or on the Internet compiled under "US Code Congressional and Administrative News."

AR 25–400–2
The Modern Army Recordkeeping System (MARKS). (Cited in para 14.)

AR 380–5
Department of the Army Information Security Program. (Cited in para 14.)

Section II
Related Publications

A related publication is a source of additional information. The user does not have to read a related publication to understand this regulation.

AR 200–1
Environmental Protection and Enhancement

AR 200–2
Environmental Effects of Army Actions

AR 200–3
Natural Resources—Land, Forest, and Wildlife Management

AR 200–4
Cultural Resources Management

AR 200–5
Pest Management

AR 210–20
Master Planning for Army Installations

AR 405–45
Inventory of Army Military Real Property

DA Pam 200–4
Cultural Resources Management

FM 100–22
Installation Management

Handbook
Installation Status Report (ISR) Handbook, December 1998. (Obtain from Assistant Chief of Staff for Installation Management (DAIM–MD), 600 Army Pentagon, Washington, DC 20310–6000.)

Section III
Prescribed Forms

This section contains no entries.

Section IV
Referenced Forms

This section contains no entries.

Glossary

Section I
Abbreviations

ACSIM
Assistant Chief of Staff for Installation Management

ARNG
Army National Guard

ARSTAF
Army Staff

ASA (I&E)
Assistant Secretary of the Army (Installations and Environment)

ASIP
Army Stationing and Installation Plan

CNGB
Chief, National Guard Bureau

COR
contracting officer's representative

DA
Department of the Army

DARNG
Director, Army National Guard

DOD
Department of Defense

FOUO
For Official Use Only

GOCO
Government-owned, contractor-operated

HQDA
Headquarters, Department of the Army

IFS
Integrated Facility System

ISR
Installation Status Report

MACOM
major Army command

OCAR
Office of the Chief, Army Reserve

OCONUS
outside the continental United States

RCS
requirements control symbol

U.S.
United States

USAR
United States Army Reserve

USARC
United States Army Reserve Command

Section II
Terms

C-Rating indicators
C-Ratings (Condition Ratings) are the assessment of both the quality and quantity of available ISR reporting elements. A C–1 rating represents an ISR reporting element that requires little immediate attention while a C–4 rating highlights a true problem area for the installation. A C–5 rating shows that an installation's status is being degraded due to a HQDA directed action or program or is in a nonreportable status (for example, BRAC).

Installation
A fixed location together with its land, buildings, structures, utilities, and improvements that is controlled and/or used by Department of Defense (DOD) elements.

ISR areas

a. In the ISR infrastructure, there are five primary infrastructure areas evaluated: Mission Facilities, Mobility Facilities, Housing, Community Facilities, and Installation Support. Area C-Ratings result from the aggregation of Facility Category Group (FCG), Sub-Category, and Category C-Ratings that comprise that area.

b. In the ISR environment, there are five pillars: Compliance, Conservation, Pollution Prevention, Restoration, and Foundation. Each pillar is further divided into media (there are a total of 19 media). Each medium is evaluated in four qualitative areas (Program Performance, Environmental Condition, Mission Impact, and Compliance) and one quantitative area.

c. In ISR services, there are nine major service activities evaluated in the ISR: Personnel and Community, Information Technology, Operations, Logistics, Engineering, Resource Management, Acquisition, Health Services, and Command and Staff.

ISR environment
The component of the ISR that focuses on evaluating the current quality of environmental conditions, programs performance, compliance, and mission impacts and the quantity of environmental programs in 19 media areas under 5 environmental pillars.

ISR infrastructure
The component of the ISR infrastructure that provides an evaluation of the facilities and utility systems on an installation. ISR infrastructure assesses both the quality and quantity of infrastructure components and provides estimated costs to sustain and improve the installation's current infrastructure.

ISR reporting installation
An Army-owned installation or group of installations for which an Installation Status Report is submitted. Any individual ISR reporting installation will have the same composition for reporting ISR infrastructure, environment, and services. All component installations of an ISR reporting installation must be assigned to the same MACOM and must be geographically or regionally close enough so that facilities, environmental programs and conditions, and services can be analyzed as single entities.

ISR services
The component of the ISR that focuses on evaluating the quality, efficiency, and availability of services provided on an installation.

ISR Standards Booklet
The ISR Standards Booklets were developed by HQDA functional proponents responsible for respective reporting elements. Standards are a means of assessing the condition of ISR reporting elements as well as their functionality.

Overall C-Rating
The lower of the quality and quantity C-Ratings.

Quality assessments
Quality evaluations of ISR reporting elements are determined using common Army-wide standards. Evaluation worksheets prescribe specific items to be evaluated. The ISR Standards Booklets contain criteria for each item.

Quantity assessment
The quantity determination is automated using the ISR reporting system for ISR infrastructure. Assets data are obtained from the installation's Directorate of Public Works (DPW) real property inventory databases. Installation facility requirements are obtained using information and algorithms contained in the Headquarters Real Property Planning and Analysis System (HQRPLANS). The quantity determination for ISR environment is automated using the Environmental Program Requirements (EPR), Environmental Quality Report (EQR), Defense Site Environmental Restoration Tracking System (DSERTS), and manual entry to the Army-wide standards. Quantity evaluations of ISR reporting elements for ISR services are determined using common Army-wide standards.

Section III
Special Abbreviations and Terms

BRAC
base realignment and closure

HQRPLANs
Headquarters Real Property Planning and Analysis System

IFS
Integrated Facility System

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